

Tokyo International Exchange Center Conference Facility Fees (Applied 50% discount for Privilege Organizers)

Full Day Use (9:00-17:00)

	Capacity (seats)	Facility Rate (Yen)	Utility Charge (Yen)	Total (Yen)
International Conference Hall	approx.480	282,450	82,425	364,875
Media Hall	approx.100	92,400	13,650	106,050
Conference Room 1	60	47,250	7,875	55,125
Conference Room 2	36	29,400	5,040	34,440
Conference Room 3	36	24,150	4,620	28,770
Conference Room 4	18	13,650	2,730	16,380
Conference Room 5	12	13,650	2,415	16,065

Night Use (17:00-21:00)

	Capacity (seats)	Facility Rate (Yen)	Utility Charge (Yen)	Total (Yen)
International Conference Hall	approx.480	176,925	41,213	218,138
Media Hall	approx.100	57,750	6,825	64,575
Conference Room 1	60	29,925	3,938	33,863
Conference Room 2	36	18,375	2,520	20,895
Conference Room 3	36	15,225	2,311	17,536
Conference Room 4	18	8,925	1,366	10,291
Conference Room 5	12	8,925	1,208	10,133

Half Day Use (9:00-13:00 or 13:00-17:00)

	Capacity (seats)	Facility Rate (Yen)	Utility Charge (Yen)	Total (Yen)
International Conference Hall	approx.480	141,225	41,213	182,438
Media Hall	approx.100	46,200	6,825	53,025
Conference Room 1	60	23,625	3,938	27,563
Conference Room 2	36	14,700	2,520	17,220
Conference Room 3	36	12,075	2,311	14,386
Conference Room 4	18	6,825	1,366	8,191
Conference Room 5	12	6,825	1,208	8,033

Extra Charge per hour (1) 1 hour extension between 9:00-17:00 (2) 1 hour extension between 17:00-21:00

	Capacity (seats)	Facility Rate (Yen)		Utility Charge (Yen)	Total (Yen)	
		(1)	(2)		(1)	(2)
International Conference Hall	approx.480	70,875	88,725	10,311	81,186	99,036
Media Hall	approx.100	23,100	28,875	1,712	24,812	30,587
Conference Room 1	60	12,075	15,225	988	13,063	16,213
Conference Room 2	36	7,350	9,450	630	7,980	10,080
Conference Room 3	36	6,300	7,875	578	6,878	8,453
Conference Room 4	18	3,675	4,725	336	4,011	5,061
Conference Room 5	12	3,675	4,725	305	3,980	5,030

* The categories of the usage time are Morning, Afternoon and Night, each category has 4 hour span and it is possible to extend by the hour (Available time: 9:00 a.m. - 9:00 p.m.)

* The facility fee may make down to half price when they are used for preparation on a day before the actual event.(Utility Charges are fully charged.)

* Facility equipment and accessories will be rented free of charge.

* When using audio, visual, stage lighting, or simultaneous interpreting equipment in International Conference Hall and Media Hall, technical engineer will be needed. TIEC can arrange them for users.

* Consumption tax will be included in the above fee, but it may differ slightly from the total of usage item. Please confirm the quotation.

Discount Plan

Upon your usage, various discount will be offered if it fits the following requirements. (It is valid in combination with other discounts up to 65 %.)

Discount for Privilege Organizers (50%) : An event sponsored by government, local government and other public offices (including foreign governmental organization), independent administrative institution, university, academic conference and nonprofit organization *Applied

Discount for JASSO Sponsorship (10%) : An event sponsored by Japan Student Services Organization (JASSO)

Discount for International Exchanges (10%) : An International Exchange related event for which the discount is appropriate according to our judgment

Discount for Repeat Users (10%) : An event organized by the group or person who used facilities in this year or the previous fiscal year

Discount for Long-term Users (5%) : An event which uses facility for more than 5 days in a row (The setup day and pull up day are included.)

Discount for All the Rooms Users (5%) : An event which uses All the Rooms on the same time

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